

Bilingual Business Analysts

HEALTHTECH CONSULTANTS - Toronto, ON

About Healthtech Consultants:

Healthtech Consultants is the leading Canadian provider of information management services exclusively to the healthcare sector. Our cutting-edge strategies, proven methodologies and innovative solutions transform health system management, and care delivery through the use of technology. We are looking for General Business Analysts with a strong background in Healthcare implementations to provide our client with their expertise modifying their existing Healthcare system to improve the efficiency and effectiveness of their services. We are looking for resources to support various opportunities in New Brunswick.

Role Description:

- Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions
- Leading ongoing reviews of business processes and developing optimization strategies
- Staying up to date on the latest process and IT advancements to automate and modernize systems
- Conducting meetings and presentations to share ideas and findings
- Performing requirements analysis
- Documenting and communicating the results of your efforts
- Effectively communicating your insights and plans to cross-functional team members and management
- Gathering critical information from meetings with various stakeholders and producing useful reports
- Working closely with clients, technicians, and managerial staff
- Providing leadership, training, coaching, and guidance to junior staff
- Allocating resources and maintaining cost efficiency
- Ensuring solutions meet business needs and requirements
- Performing user acceptance testing
- Managing projects, developing project plans, and monitoring performance
- Updating, implementing and maintaining procedures

- Prioritizing initiatives based on business needs and requirements
- Serving as a liaison between stakeholders and users
- Managing competing resources and priorities
- Monitoring deliverables and ensuring timely completion of projects

Qualifications/Experience/Education:

- Professional bilingual proficiency written and verbal (English and French)
- Bachelor's degree in business or related field preferred
- Minimum of 5 year's experience in business analysis in a health care setting
- Exceptional analytical and conceptual thinking skills
- The ability to influence stakeholders and work closely with them to determine acceptable solutions
- Excellent documentation skills
- Fundamental analytical and conceptual thinking skills
- Experience creating detailed reports and giving presentations - competency in Microsoft applications including Word, Excel, and Outlook
- A track record of following through on commitments
- Excellent planning, organizational, and time management skills
- A history of leading and supporting successful projects
- Extensive experience handling multiple implementations. A strong asset if that implementation experience is for a provincial healthcare system
- Experience supporting EHR implementation is a strong asset
- Knowledge of general project management principles and business application operational methodologies

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